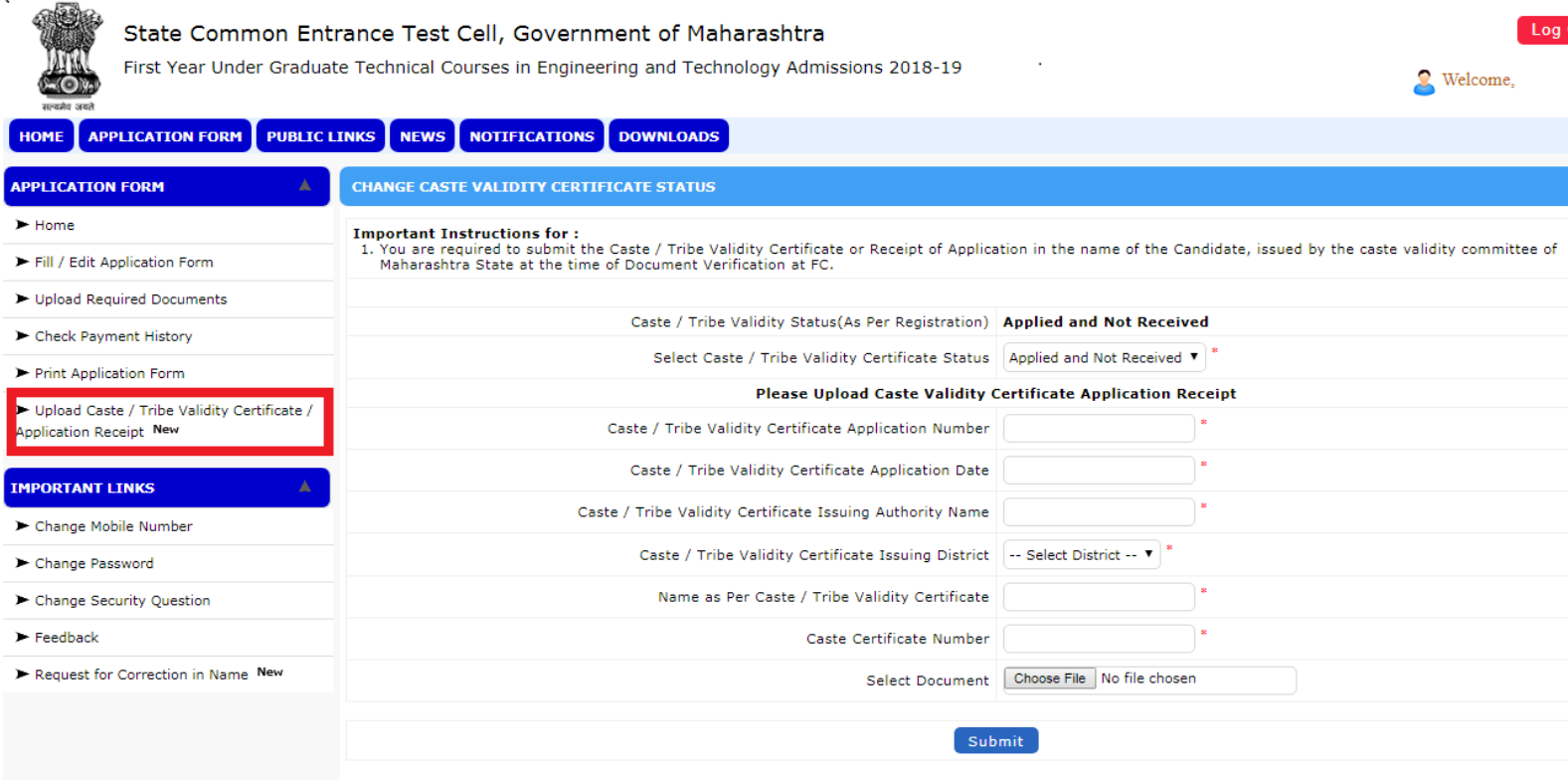


# Instruction regarding Caste Validity Certificate for Candidate and Facilitation Center (FC)

## For Candidates who are already Confirmed by FC –

1. Login from Candidate Login.
2. Go to Link → Upload Caste /Tribe Validity Certificate Application Receipt



The screenshot shows the website interface for the State Common Entrance Test Cell, Government of Maharashtra. The page title is "State Common Entrance Test Cell, Government of Maharashtra" and the subtitle is "First Year Under Graduate Technical Courses in Engineering and Technology Admissions 2018-19". The user is logged in, as indicated by the "Welcome," message and the "Log" button.

The navigation menu includes: HOME, APPLICATION FORM, PUBLIC LINKS, NEWS, NOTIFICATIONS, and DOWNLOADS.

The left sidebar contains the following links under "APPLICATION FORM":

- Home
- Fill / Edit Application Form
- Upload Required Documents
- Check Payment History
- Print Application Form
- Upload Caste / Tribe Validity Certificate / Application Receipt <sup>New</sup>**

The main content area is titled "CHANGE CASTE VALIDITY CERTIFICATE STATUS". It contains the following instructions:

**Important Instructions for :**  
1. You are required to submit the Caste / Tribe Validity Certificate or Receipt of Application in the name of the Candidate, issued by the caste validity committee of Maharashtra State at the time of Document Verification at FC.

The form fields are as follows:

Caste / Tribe Validity Status(As Per Registration)	<b>Applied and Not Received</b>
Select Caste / Tribe Validity Certificate Status	Applied and Not Received * ▼
<b>Please Upload Caste Validity Certificate Application Receipt</b>	
Caste / Tribe Validity Certificate Application Number	<input type="text"/> *
Caste / Tribe Validity Certificate Application Date	<input type="text"/> *
Caste / Tribe Validity Certificate Issuing Authority Name	<input type="text"/> *
Caste / Tribe Validity Certificate Issuing District	-- Select District -- * ▼
Name as Per Caste / Tribe Validity Certificate	<input type="text"/> *
Caste Certificate Number	<input type="text"/> *
Select Document	<input type="button" value="Choose File"/> No file chosen

At the bottom of the form, there is a "Submit" button.

3. Fill Information as per Given Screen.
4. Upload Scanned Copy of Caste /Tribe Validity Certificate Application Receipt.
5. Click On Submit.

# Instruction regarding Caste Validity Certificate for Candidate and Facilitation Center (FC)

## For Candidates who are not Confirmed by FC –

1. Login from Candidate Login.
2. Go to Link → Fill / Edit Application Form
3. Then Go to Link → Home University and Category Details
4. Select Caste / Tribe Validity Certificate Status as “Applied and Not Received” as shown in bellow screen.
5. Fill Necessary Information and Upload Receipt Document.

<b>HOME</b>	<b>APPLICATION FORM</b>	<b>PUBLIC LINKS</b>	<b>NEWS</b>	<b>NOTIFICATIONS</b>	<b>DOWNLOADS</b>
<b>APPLICATION FORM MENU</b>		<b>HOME UNIVERSITY &amp; CATEGORY DETAILS</b>			
▶ Home		<b>Home University Details</b>			
▶ Registration Details		Your Type of Candidature : <b>Maharashtra - Type A</b>			
▶ Candidature Type Details		Select Document Submitting at FC for Type-A		Birth Certificate ▼ *	
<b>▶ Home University &amp; Category Details</b>		Select District from which Candidate has Passed SSC		Ahmednagar ▼ *	
▶ Special Reservation Details		Select District from which Candidate has Passed HSC / Diploma in Engineering & Technology		Ahmednagar ▼ *	
▶ Qualification Details		Select Taluka from which Candidate has Passed HSC / Diploma in Engineering & Technology		Akola ▼ *	
▶ JEE (Main) 2018 Paper-1 Details		Your Home University		<b>Savitribai Phule Pune University</b>	
▶ Upload Photograph		<b>Category Details</b>			
▶ Pay Application Fee		Select Category to Which You Belong		SC ▼ *	
▶ <b>Print Application Form</b>		Select Caste to Which You Belong		Asodi (11) ▼ *	
		Select Caste / Tribe Validity Certificate Status		Applied and Not Received ▼ *	
		Caste / Tribe Validity Certificate Application Number		<input type="text"/> *	
		Caste / Tribe Validity Certificate Application Date		<input type="text"/> *	
		Caste / Tribe Validity Certificate Issuing Authority Name		<input type="text"/> *	
		Caste / Tribe Validity Certificate Issuing District		-- Select District -- ▼ *	
		Name As Per Caste / Tribe Validity Certificate		<input type="text"/> *	
		Caste Certificate Number		<input type="text"/> *	

# Instruction regarding Caste Validity Certificate for Candidate and Facilitation Center (FC)

## For FC – For Candidates who are already Confirmed –

1. In FC Login Go to Link -> **Approve Caste / Tribe Validity Certificate Application Receipt**
2. Enter Application Id

The screenshot shows the 'APPLICATION MENU' on the left side of the interface. The menu items are: Home, Confirm Application Form, Cancel Application Form, Edit Confirmed Documents, Edit Application Form, Upload Required Documents, Pay Application Fee, Check Payment History, Check Application Status, Search Candidate, Send SMS to Candidates, Approve Correction In Name <sup>New</sup>, and **Approve Caste / Tribe Validity Certificate / Application Receipt** (highlighted with a red box). Below the menu is the 'PRINT MENU' with the option 'Print Application Form'. The main content area is titled 'CHECK CASTE VALIDITY CERTIFICATE' and contains a form with an 'Application ID' field set to 'EN' and a 'Proceed >>>' button.

3. Verify the Information Filled by Candidate as shown in bellow Screen

The screenshot shows the 'CHECK CASTE VALIDITY CERTIFICATE' form. It includes a section for 'Important Instructions' and a table for candidate information. The table has two columns: 'Caste / Tribe Validity Status(As Per Registration)' and 'Applied and Not Received'. The 'Applied and Not Received' column contains a dropdown menu with 'Applied and Not Received' selected. The table rows contain the following information:

Caste / Tribe Validity Status(As Per Registration)	Applied and Not Received
Select Caste / Tribe Validity Certificate Status	Applied and Not Received ▼
Caste / Tribe Validity Certificate Application Number	0873
Caste / Tribe Validity Certificate Application Date	7/06/2018
Caste / Tribe Validity Certificate Issuing Authority Name	jilha jat pramanpatra padtal
Caste / Tribe Validity Certificate Issuing District	Sangli
Name as Per Caste / Tribe Validity Certificate	Angawane Sanket Raju
Caste Certificate Number	MAG\CASTE\SR\203\2012

Below the table is a 'Select Document' section with a 'Choose File' button and 'No file chosen' text. A 'Proceed >>>' button is at the bottom right.

4. After Verification of Information Click on Proceed.
5. You will be redirected to Document Verification Page.
6. Verify the Documents
7. Click on Save and Proceed
8. **Take the Previous Acknowledgement from Candidate and Give New Acknowledgement to Candidate.**